# Vulnerable Sector Checks (VSC) Instructions

## A. Application

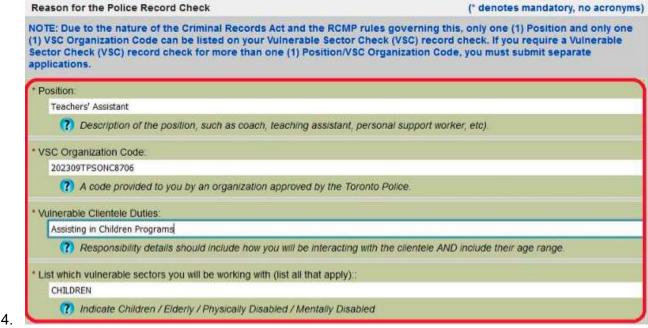
Please refer to the corresponding section base on your place of residence:

- 1. Toronto Region Residences
- 2. York Region Residences
- 3. Peel Region Residences
- 4. Durham Region Residences

### For Toronto Region Residences:

- 1. Go to <a href="http://www.tps.to/police-checks">http://www.tps.to/police-checks</a>
- 2. Select: FILL OUT FORM

Il prices listed are in Canadian funds. Applicable taxes are inci	uded
Video	able Sector Check
NOTE - you n	nust be 18 years or older lunteering with Vulnerable people (i.e. children, elderly)
\$71.72 - Employment	© \$26.72 - Volunteer (you receive NO monetary compensation)
\$26.72 - Unpaid Student Placement (you receive NO monetary compensation)	\$71.72 - Other  Note: (i.e. Paid Student Placement, Professional Licensing or practicum, etc.)
\$26.72 - Adoption, Kinship, Family Member, In-Home Placement	



Position: Teachers' Assistant

VSC Organization Code: 202309TPSONC8706

Vunnerable Clientele Duties: <u>Assisting in Children Programs</u>
List which vulnerable sectors you will be working with: <u>Children</u>

#### For York Region Residences:

- 1. http://www.yrp.ca/en/services/vulnerable-sector-check.asp
- 2. Select: Apply for an online record check now
- 3. Select: Vulnerable Sector Check (VSC)
- 4. Select: Apply for a Vulnerable Sector Check

		POLICE	
Inerable Sector	Check (VSC)		
nline police record cl	necks will be available as soon as post		
3.0			ord check. npleted police record check. Ensure yo
ring your personal ir	formation accurately on your applicat	ion.	
Last Name		First Name	
Middle Name (Third Name)		Middle Name (Fourth Name)	
Alias/Also Known As		Previous Name (Any other last name/surname)	
Gender	Select	Date of Birth	(YYYY/MM/DD)
Apt. No.		City	Select 🗸
Street No.		Province	ON ~
Street Name and Type		Postal Code	(ANANAN)
		Country	Canada
Tel. Number (include area code)		Email	
an 50		Re-enter Email	

Reason for Request: Volunteer (Letter Required)

Name of Organization: North York Chinese Baptist Church

- 6. Volunteer Letter Request: Please fill out this form <a href="https://nycbc.breezechms.com/form/55261a">https://nycbc.breezechms.com/form/55261a</a>
- 7. When you received an email from York Regional Police Online Police Records Check to pick up your VSC, please bring your Volunteer Letter and 2 pieces of ID.

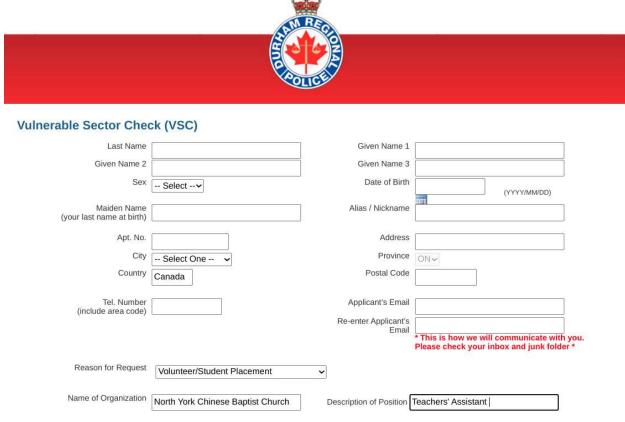
#### For Peel Region Residences:

- 1. <a href="http://www.peelpolice.ca/en/services/vulnerablesectorcheck.asp">http://www.peelpolice.ca/en/services/vulnerablesectorcheck.asp</a>
- 2. Select Apply Online for a Record Check
- 3. Apply for a Level 3 Vulnerable Sector Check

#### For Durham Region Residences:

1. \*\*\*First\*\*\*, request Volunteer Letter: Please fill out this form https://nycbc.breezechms.com/form/55261a

- 2. When you have received your volunteer letter, go to: <a href="https://www.drps.ca/online-services/police-records/police-record-checks/">https://www.drps.ca/online-services/police-records/police-record-checks/</a>
- 3. Select Apply online for police record check
- 4. Select Vulnerable Sector Check (VSC)



Reason for Request: Volunteer/Student Placement

Name of Organization: North York Chinese Baptist Church

**Description of Position:** Teachers' Assistant

5.

## B. Fees Reimbursement

Once the online Vulnerable Sector Check application has been submitted, applicants are required to complete the Reimbursement Form. The reimbursement will be processed automatically.

- Family Ministry VSC Reimbursement Form https://nycbc.breezechms.com/form/2be9d83554
- Noah Fellowship VSC Reimbursement Form N/A
- Jireh Fellowship VSC Reimbursement Form N/A

If the Police Department requires Fingerprinting, please submit an additional Reimbursement Form

## C. VSC Clearence

Once you have received your VSC Clearence, either by mail (Toronto, Peel/Durham Regions) or in-person (York Region), please complete this form: <a href="https://nycbc.breezechms.com/form/2be9d835">https://nycbc.breezechms.com/form/2be9d835</a>

If for any reason you did not receive a VSC Clearance, please contact Pastor Joel Tang, joel.tang@nycbc.ca